



APPROVED

**REGULAR BOARD MEETING
CENTENNIAL BRANCH BOARDROOM
MINUTES
June 17, 2025**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Larry Graber, Chair	
Andrew Caird	
Barb Ruegg	
Daniel Turner	
Joan Christensen	
Maria Brigantino	
Samantha Mclean	
Stan Sauer	
Tricia-Lynn Pascia	
STAFF PRESENT	DELEGATIONS
Jen Kendall, CEO	
Carley Binder, Business Administrator	

1. CALL TO ORDER

The meeting was brought to order by the Chair at approximately 4:36 p.m.

2. LAND ACKNOWLEDGEMENT

The Chair provided a land acknowledgement to open the meeting.

3. APPROVAL OF AGENDA

3.1 Approval of Agenda

25-046 Moved by: Tricia-Lynn Pascia
 Seconded by: Joan Christensen

7. BUSINESS ARISING

7.1 Report-Harassment and Violence Policy

25-048 Moved by: Samantha Mclean
Seconded by: Tricia-Lynn Pascia

That the Fort Erie Public Library Board receive Report #25-027 as information.

CARRIED

7.2 Report Printing Fees

25-049 Moved by: Joan Christinson
Seconded by: Andrew Caird

That the Fort Erie Public Library Board receive Report #25-028 as information.

CARRIED

7.3 Board Committee Appointments

25-050 Moved by: Maria Brigantino
Seconded by: Barb Ruegg

That the Fort Erie Public Library Board appoint board members to 6 different committees.

Finance – Larry Graber, Chair, Maria Brigantino and Daniel Turner
Trust – Barb Ruegg, Vice Chair and Stan Sauer
Ontario ILS – Samantha Mclean
Union – Larry Graber, Chair, Maria Brigantino and Andrew Caird
Strategic Plan - all members
Friends Liaison – Stan Sauer, commitment for 1 year

CARRIED

8. BOARD COMMUNICATIONS

8.1 Report # 25-029 CEO Monthly Activity Report

25-051 Moved by: Daniel Turner
Seconded by: Barb Ruegg

That the Fort Erie Public Library Board adopt the Board Communication Library Activity Report #25-029.

CARRIED

Based on the discussion in May, conversations with staff, and consultation with union and legal representatives, the CEO recommends that we move forward with the updated Harassment and Violence Policy. As suggested, there is an overview to simplify things for staff and made some adjustments to the policy to incorporate important information included in previous versions.

10.2 Report # 25-032: Printing Fees

**25-054 Moved by: Andrew Caird
Seconded by: Maria Brigantino**

That the Fort Erie Public Library Board approve the updated Public Services and Rental Fees Policy as amended.

CARRIED

10.3 Policies – Workplace Harassment and Violence 1 – 5 from Policy # 05-107 to be rescinded. Effective immediately.

**Moved by: Joan Christensen
Seconded by: Maria Brigantino**

That the Fort Erie Public Library Board approve that Policy # 05-107 – and rescind the: Staff Guide to Ethical Conduct, Health and Safety Policy Statement, the Psychological Health & Safety- Mental Health, Workplace Discrimination & Harassment, Workplace Domestic & Sexual Violence policies, effective immediately.

CARRIED

11. ENQUIRIES BY MEMBERS

Barb Ruegg asked for an update on how the Konnects event went.

Stan Sauer commended the CEO for drafting an excellent policy that effectively integrated input from the Board meeting from the May 2025.

12. MEETINGS

12.1 Regular Meeting of the Board

**Tuesday, June 17, 2025
4:30 p.m. Centennial Branch**